



SENDCo Policy

SENDCo- Special educational needs and disabilities co-ordinator

SEND- Special educational needs and disabilities

Policy

Here at Little Willows we aim to provide an inclusive setting where children whatever their needs, can play and learn in a caring, happy and educational environment.

We strive to ensure that each child is given the opportunity to reach their full potential whilst in our care. This without a doubt includes us being as flexible as possible to cater for every child's learning and development needs.

Children with SEND may have difficulty in areas such as communication, physical, visual and hearing impairments, learning and behaviour. It is essential to identify these needs early on so we can offer the best possible care for each child.

Procedure

- Little Willows has a designated special educational needs co-ordinator (SENDCo) this person is **Laura Harrison & Louise Brocklebank**.
- Little Willows have regard for the DFES Special Educational Needs and Disabilities code of practice (2014) and especially the Early Years Guide to the SEND code of practice (2014)
- All children regardless of their needs are welcomed into our setting.
- We endeavour to adapt our environment, routine, equipment and ways of learning to help children reach their full potential.
- The Graduated Response is displayed on the staff board.
- Little Willows follows the guidelines of the national curriculum (early year's foundation stage) to help plan and resource activities to the appropriate needs and abilities of each child.
- The SENDCo officer regularly attends appropriate training to ensure the nursery is up to date on any changes regarding SEND.
- The SENDCo liaises with the area SENDCo when a child comes into our care with SEND to ensure we provide the right support and equipment to each child. The area SENDCo makes themselves available to the nursery when felt needed and also forms a relationship with the child's Parents/ Carers.
- It is then the responsibility of the SENDCo to keep all staff up to date of any changes to the SENDCo policy and procedures, and the individual children.

- We ensure that all staff takes on responsibility of the provision for members with SEND within the setting.
- Little Willows liaises with outside organisations and professionals who are involved with the child and their families with SEND.
- We use a system of planning, implementing, monitoring, evaluating and reviewing the 'My plan for Support Plan' for children with special educational needs.
- We strive to our highest ability to support children during Early Years Action, Early Years Action Plus, Statutory Assessment and the Statementing process.
- We ensure to make others aware of any training the staff have in relation to SEND such as Makaton training.
- The nursery SENDCo is responsible for monitoring and updating this policy on an annual basis. The SENDCo liaises with the rest of the nursery when updating, so staff members can input their ideas.

Outside agencies.

Little Willows works with the following outside agencies as and when necessary:

- Health visitors
- GP'S
- Paediatricians
- Educational physiologist
- Area SENDCo
- Speech and language therapists
- Physiotherapists
- Social workers
- Ofsted
- Child protection services
- Local community and support police services
- Police
- The early years extended services for BANES
- And anyone else who may be needed such as previous nursery settings.

The area SENDCo officer is Verrity Simmons (BANES)